

**LSB MARCH 2026 FOR  
FOR ARMY PUBLIC SCHOOL, AMRITSAR  
CONTACT NO - 9463505599  
ESSENTIAL QUALIFICATION & AGE CRITERIA FOR  
NON-TEACHING/ADM STAFF & COACHES**

<u>POSTS</u>	<u>QUALIFICATION</u>
Head Clerk	(a) An Ex-Serviceman of clerk category upto the age of 55 years (b) 5-10 years' experience in Office Management, account handling as Head Clerk with high proficiency in staff duties and drafting experience. (c) Computer Savvy – MS Office, etc. (d) Educational Qualification – Minimum Graduate in case of civilian & should not have any disciplinary case against him in the entire service. (e) Ex-serviceman preferred.
UDC	(a) B.Com or fifteen years service as a clerk in the Defence Services. (b) Computer Savvy (12000 key depression per hour). Knowledge of relevant software applications used by Schools. (c) Minimum 5 years experience as Clerk or an Accounts Clerk in the Defence Services/reputed organization. (d) Ex-serviceman preferred.
Para-medics Nursing Assistant	10+2 and diploma in nursing with min five years of experience. Female preferred.
Science Lab Attendant	10+2 with Science and computer literate.
Driver (Heavy & Light vehicle)	Minimum 10 <sup>th</sup> pass & holder of valid driving License (Heavy or Light vehicle)
Coaches – Dance (Indian & Western), Pottery	Diploma holders along with experience in relevant fields.
<ul style="list-style-type: none"> <li>• <b>Note:</b> Preference will be given to Ex-servicemen. Age limit below 55 years.</li> </ul> <p style="text-align: right;"><b>Sd/- Principal</b></p>	